PERSONAL PROPERTY

MARINE CORPS TAC-ON
1 May 06

Mr. Tim Vandagriff
LPD-1

UNCLASSIFIED

PERSONAL PROPERTY

HQMC PERSONAL PROPERTY SECTION
(LPD-1) **DSN: 225-7765/7762**
Commercial: (703) 695-7765
Fax: 225-8905 or (703) 695-8905

POCS:

Mr. Robert Butherus	**Section Head**
robert.butherus@usmc.mil	
Mr. Willie County, Jr.	**Personal Property Entitlement Specialist**
willie.county@usmc.mil	

PERSONAL PROPERTY

MAILING ADDRESS

Commandant of the Marine Corps
(LPD-1)
Headquarters U.S. Marine Corps
2 Navy Annex
Washington, DC 20380-1775

PERSONAL PROPERTY

MARINE CORPS PERSONAL PROPERTY TRANSPORTATION MANUAL MCO P4600.39

- Is still being worked for changes and updates; ETC 1 October 2006

PERSONAL PROPERTY

ENTITLEMENT CLARIFICATION

MCO P4600.39 (12 Jul 95)

Available at:

http://www.hqmc.usmc.mil

Click on **Publications** and then on **Orders/Directives** to access MCO P4600.39

PERSONAL PROPERTY

ENTITLEMENT CLARIFICATION

Personal Property questions can be directed to Mr. County for clarification.

PERSONAL PROPERTY

SIT EXTENSIONS

SIT EXTENSIONS UP TO 360 DAYS

Any TMO has approval authority when justified

SIT EXTENSIONS BEYOND 360 DAYS

Request must be submitted to:

COMP TRAN VOUCH CERT DIVISION (TVCD)
814 RADFORD BLVD SUITE 20318
ALBANY GA 31704-0318

PERSONAL PROPERTY

SIT EXTENSIONS

AWAITING GOVERNMENT HOUSING OR HAVING A HOME BUILT

-Maximum of 180 days SIT

*****For extenuating circumstances, beyond the Marine's control, approval can be considered by HQMC (LPD-1) on a case by case basis**

PERSONAL PROPERTY

ENTITLEMENT EXTENSIONS

RETIREMENT

First extension - Any TMO can extend up to 1 additional year

Extensions after 2 years - Mail to:

COMP TRAN VOUCH CERT DIVISION (TVCD)
814 RADFORD BLVD SUITE 20318
ALBANY GA 31704-0318
DSN: 567-8550 Commercial: (229) 639-8550
Fax: 567-5749 or (229) 639-5749

PERSONAL PROPERTY

ENTITLEMENT EXTENSIONS

SEPARATION

First extension – Any TMO can extend up to an additional 180 days

Extensions beyond 360 days - Mail to:

COMP TRAN VOUCH CERT DIVISION (TVCD)

814 RADFORD BLVD SUITE 20318

ALBANY GA 31704-0318

PERSONAL PROPERTY

DITY WEB SITE

- Is a counseling tool and use of the Web Site and its instructions are MANDATORY, per MARADMIN 121/06.

PERSONAL PROPERTY

DITY CLAIMS ON-LINE

Available at: http://www.ala.usmc.mil/dity

If the claim has been paid, the Marine will be able to view:

Check number

Amount of check

Date paid

PERSONAL PROPERTY

DITY CLAIMS ON-LINE

Available at: http://www.ala.usmc.mil/dity

If the claim has been received but NOT paid, the

Marine will be able to view:

Date claim received

That claim has not been processed

Date of claims presently being processed

PERSONAL PROPERTY

DITY MOVES (OCONUS)

-Not authorized from OCONUS to CONUS or vice versa

--Are authorized within the overseas theater

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POV SHIPMENT WITHIN CONUS THROUGH THE GOVERNMENT

--POVs stored through the VPC can be shipped to the VPC nearest the Marine's next duty station

--If the POV was stored commercially, through TMO, or left with family or friends, it cannot be shipped through the VPC within CONUS

PERSONAL PROPERTY

POV SHIPMENT WITHIN CONUS THROUGH THE GOVERNMENT

--Only with medical letter, stating that the Marine is physically unable to drive the POV (Not authorized for Spouses)

--Short notice PCSes

--BLUEBARKS

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PRIVATELY OWNED VEHICLES WITHIN CONUS

-When a Marine has two POVs, they can elect to ship one. However, TMO has nothing to do with this process. The Marine arranges and pays for the shipment and files it on their travel voucher. Disbursing will calculate per diem and mileage and other factors to determine the reimbursable amount due the Marine.

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REIMBURSEMENT FOR POV STORAGE

Can be reimbursed quarterly

Requests for reimbursement must be submitted to:

COMP TRAN VOUCH CERT DIVISION (TVCD)
814 RADFORD BLVD SUITE 20318
ALBANY GA 31704-0318

PERSONAL PROPERTY

POV STORAGE

- **POVs can be stored through a VPC or storage can be self procured on a reimbursable basis**

--Once stored the POV cannot be removed until the OCONUS tour of duty is ending

--If removed prior to PCSing from the OCONUS duty station, the POV will NOT be restored at Government expense (Through a VPC or self procured)

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POVs For Marines Assigned To Embassy Duty

- If POVs are authorized entry into the country, **ONLY** the Detachment Commander is authorized POV shipment
- All other Embassy Marines are authorized POV storage

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Marine Corps WEB Orders

- To be valid Web Orders they must state at the very top

USMC WEB ORDERS

- Signature is not required unless there is an endorsement

- Use the Standard Document Number as the order number and the Transaction date as the date of the order

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IPCOT-In Place Consecutive Overseas Tour

-There is not an entitlement for NTS to be released and shipped to OCONUS area

-The NTS can be shipped if the Marine agrees to pay all storage charges beyond 180 days and will have 1 year retainability from the time the personal property arrives at his/her duty station

PERSONAL PROPERTY

MARINE CORPS APPROPRIATION

Available at:

http://www.hqmc.usmc.mil/lftweb.nsf

Click on: Other Documents

Click on: Whichever fiscal year is required

PERSONAL PROPERTY

EARLY RETURN OF DEPENDENTS

-Dependents must begin travel before PCS orders are issued which relieve the Marine from the OCONUS permanent duty station.

-Early return of dependents cannot happen and is not authorized if the Marine is in receipt of PCS orders.

PERSONAL PROPERTY

PB&E OR PROFESSIONAL GEAR

-Professional books, papers, and equipment

is authorized for DITY/Self procured moves. The Marine MUST have a separate weight ticket for the PB&E and a separate weight ticket for the entire shipment.

-- No separate weight ticket, NO credit for the PB&E

PERSONAL PROPERTY

HQMC CLAIMS OFFICE :

Headquarters, U.S. Marine Corps

Manpower and Reserve Affairs

ATTN: MRM-Claims

3280 Russell Road

Quantico, VA 22314

DSN: 278-9533 Commercial: (703) 784-9533

Fax: 278-9827 Commercial: (703) 784-9827

PERSONAL PROPERTY

<u>USMC LOCATOR</u> :

DSN: 278-3942

COMMERCIAL: (703) 784-3942

PERSONAL PROPERTY

BLUEBARKS

- Ensure that next of kin are advised that they are solely responsible for all customs and taxes on shipments destined to anyplace other than the United States.
- Appropriation is not on DD Form 1300s
  -Use TAC Codes from MC Bulletin 4610
  -CICs & SDNs are **NOT issued** on BLUEBARKS

PERSONAL PROPERTY

EMBASSY SHIPMENTS FOR MARINES

- DPM shipments are prohibited for Marines being assigned to American Embassies.

- If in doubt contact Mr. County

PERSONAL PROPERTY

NTS RELEASES

- Per MCO P4600.39 paragraph 8103, Marines with HHG in NTS should not release those HHG until they have an address to accommodate a direct delivery.
- As a reminder, it’s imperative that counselors are advising departing Marines that shipments released from NTS are not authorized to be placed in SIT at destination.

PERSONAL PROPERTY

DD FORM 1299

- In transit addresses, email addresses, and current in transit phone numbers must be received from customers and included on the Applications for Shipment and or Storage.

PERSONAL PROPERTY

SHIPMENTS TO THE PHILIPPINES

- Changes imposed by the Bureau of Customs (BOC)
- Active Duty & DOD Civilian Employees **must be present to clear** their personal property/POV shipment through the BOC
- Shipments cannot clear Philippines customs until the Department of Foreign Affairs (DAF) has accredited the member

PERSONAL PROPERTY

SHIPMENTS TO THE PHILIPPINES

- If the member is not in country when the shipment arrives, after a predetermined length of time, the shipment will be entered into abandonment proceedings and the shipment will be disposed of.
- Plan leave accordingly.

PERSONAL PROPERTY

SHIPMENTS TO THE PHILIPPINES

- Members must have the appropriate VISAs-9e(1) for diplomat and 9e(2) for technical and administrative staff not on the diplomatic list to be accredited by the DFA.
- Non-Embassy Personnel are personnel not assigned to the Embassy and includes Active Duty Members.
- Mail advance shipping documentation to destination agent, **NOT to the Embassy**

PERSONAL PROPERTY

SHIPMENTS TO THE PHILIPPINES

- If the member is NOT relocating to the Philippines the shipment CAN be consigned to the spouse/dependents.
- The spouse/dependent of the member must present the following to obtain full tax and duty free exemption:

13G Philippine Visa obtained from the nearest Philippine Embassy or consulate at origin

Passport (spouse/dependent and or member (if requested by customs), copy of bill of lading and packing list and copy of member's travel orders (if required by Customs)

If the member issues a POA to a relative or friend, the MEMBER pays the duties and taxes

PERSONAL PROPERTY

SHIPMENTS TO THE PHILIPPINES

- Shipments may be declared abandoned and eventually auctioned by BOC if not released within 30 days from the arrival date.
- Origin TMO must instruct and inform the member that it’s his/her responsibility to contact the carrier’s destination agent and submit the necessary requirements to facilitate clearance of shipments.

PERSONAL PROPERTY

Questions ?